



SOUTHEAST CLIMATE & ENERGY NETWORK CLIMATE POLICY INTERNSHIP OPPORTUNITY

Position Title: Internship – [Climate Policy Intern](#)

Location: Fully Remote (must reside in the Southeast)

Duration: Spring Semester (or approx. 5 months)

Hours: 6-8 hours per week

Reports To: Sr. Manager of Membership and Policy

Financial Compensation: There is no hourly compensation provided for internships, however, SCEN will reimburse pre-approved expenses associated with the internship, such as travel. At the completion of a successful internship term, SCEN will provide a \$500 completion bonus to be spent at the intern's discretion

About Us:

The Southeast Climate and Energy Network is a collaborative initiative dedicated to advancing climate solutions and energy efficiency across the Southeast. We work with diverse stakeholders to promote sound policies and effective programs that support sustainable energy and climate objectives.

Position Overview:

We are seeking a motivated and passionate intern to assist with the coordination of our members through a new networking initiative called "State Tables." This internship offers a unique opportunity to engage with state-level climate and energy policies, conduct research, and build relationships within our member organizations.

Key Responsibilities:

- Actively participate in planning and facilitating State/Subregional membership calls, including logistics and member engagement.
- Conduct research on state-level climate and energy policies and analyze data to inform members.

- Facilitate discussions during calls and gather member input to monitor relevant actions related to state policies.
- Respond to member inquiries and assist with outreach to potential speakers and presenters.
- Support the Membership Manager by preparing meeting agendas, documenting discussions, and summarizing action steps.
- Collaborate with peers and staff on various projects to enhance networking and engagement efforts.

Learning Outcomes:

Interns will gain valuable skills and knowledge in project management, research methodologies, communication strategies, and nonprofit operations. This internship will also provide hands-on experience in policy advocacy and foster collaboration with diverse stakeholders.

Qualifications:

- Currently enrolled in a college or university program related to environmental studies, political science, public policy, or a related field.
- Strong research, analytical, and communication skills.
- Ability to work collaboratively in a team setting and engage with a diverse range of stakeholders.
- Self-motivated, detail-oriented, and able to manage multiple tasks effectively.
- Interest in climate and energy issues and a commitment to sustainable practices.

Application Process:

Interested candidates should submit a resume and a brief cover letter outlining their interest in the position and relevant experience to internships@scen-us.org by February 14th, 2025.

Join us in making a positive impact on climate and energy policies in the Southeast! We look forward to your application.